Get down to business and broaden your career with the Diploma of Business

If you want to work in the business world but not quite sure where, let the Diploma of Business be your guide. This is the perfect course to learn skills and expertise in key business strategies, finance, team leadership, business technology, marketing and IT. This course is a great opportunity to launch your career or upgrade your skills and will give you credit towards a university degree later on.

Course delivery options

<table>
<thead>
<tr>
<th>WORKLOAD</th>
<th>LOCATION</th>
<th>DELIVERY</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Blended</td>
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</table>

Key dates

For key start dates for each location visit the online brochure for this course (under the course details tab).

tafeeastcoast.edu.au/course/16619

What are my payment options?

No matter what your circumstances, TAFE Queensland East Coast has a payment option to suit you. If you are unsure of what’s right for you, call us on 1300 656 188. We’re here to help.

...more online

Entry requirements

Course Entry Requirements
It is highly recommended that students complete ...more online

Resources required

No specific resources are required to successfully complete this course.
It is recommended that students have access to a reliable internet connection to ...
...more online

Got a question?

Enquire about your full fee study options

$ FULL FEE | $5,100
This is the total cost of the course.

...more online

Accurate as at 4 October 2017. For the latest information see:
tafeeastcoast.edu.au/course/16619

RTO 0275
CRICOS 03020E
Outcome

BSB50215 Diploma of Business - Mixed Mode Learning

Job prospects

- Administrator
- Business Administration Manager
- Business Manager
- Business, Human Resource and Marketing Professional
- Office Manager
- Supervisor
- Team Leader

Units

To achieve this qualification you will need to complete:

Core Competencies: 0
Elective Competencies: 8

<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Type</th>
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<tbody>
<tr>
<td>BSBWOR501</td>
<td>Manage personal work priorities and professional development</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBWHS401</td>
<td>Implement and monitor WHS policies, procedures and programs to meet legislative requirements</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBWOR502</td>
<td>Lead and manage team effectiveness</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBADM502</td>
<td>Manage meetings</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBMT403</td>
<td>Implement continuous improvement</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBPMG522</td>
<td>Undertake project work</td>
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</tr>
<tr>
<td>BSBMKG501</td>
<td>Identify and evaluate marketing opportunities</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBHRM506</td>
<td>Manage recruitment selection and induction processes</td>
<td>Elective</td>
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</tbody>
</table>

Disclaimer

Not all electives available at all campuses

ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Enrol now

You're ready if you have:

- checked your important dates (under the course details tab)
- checked you meet the entry requirements (under the course details tab)
- checked your course costs and know which payment option is right for you (under the costs tab)
- Read the student rules and refund policy
- Created your Unique Student Identifier and can provide this code to TAFE Queensland
- If you are applying for a subsidised cost, please ensure you have all the relevant documents at time of enrolment

All done? Then head to the link below to complete your enrolment:
tafeeastcoast.edu.au/study-with-us/enrolment-fees/enrol

Enrolment options

By telephone: 1300 656 188.
In person: at any TAFE Queensland East Coast location.
Online: Full Fee paying students can enrol online

Recognition of prior learning

Fast-track your way to a formal qualification by earning credit for the things you already know. Getting recognition for the skills you've gained from the workplace or previous learning means less study time for you, and getting the paper to prove you're qualified a whole lot sooner.

More info:
tafeeastcoast.edu.au/study-with-us/career-changers-jobseeker/recognition-prior-learning/

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