Choose a career that takes you places!

A career in events can take you around the globe! Diverse in nature and this qualification provides a pathway to work for events or organisations operating in a range of industries including the tourism and travel, hospitality, sport, cultural and community sectors.

As a Certificate III of Events student you’ll gain practical hands-on experience participating at local sporting, corporate and fundraising events. On completion of the Certificate III in Events there is the opportunity to transition into the Diploma of Event Management.

Entry requirements
Course Entry Requirements
It is recommended students have successfully
"more online"

Resources required
Please see the relevant documents section for any relevant booklists, uniform and resource kit lists required for this
"more online"

Placement
You will be required to organise your
"more online"

Important Information
This program is subject to the completion
"more online"

What are my payment options?
No matter what your circumstances, TAFE Queensland East Coast has a payment option to suit you. If you are unsure of what’s right for you, call us on 1300 656 188. We’re here to help.

"more online"

Accurate as at 20 October 2017. For the latest information see:
tafeeastcoast.edu.au/course/9884

RTO 0275
CRICOS 03020E
Outcome
SIT30516 Certificate III in Events

Job prospects
- Events Coordinator
- Events Assistant
- Conference Assistant
- Event or Conference Manager
- Event management
- Function Attendant

Units
To achieve this qualification you will need to complete:
Core Competencies: 6
Elective Competencies: 7

Further Study: If you want to go on to further study at university, TAFE Queensland has a pathway option to get you there. In many cases, completing one of our diplomas will give you a full year of credit towards a degree with one of our partner universities. That means cutting down the amount of time you need to complete your degree, or even enrolling straight into the second year of your university course.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>SITEEVT001</td>
<td>Source and use information on the events industry</td>
<td>Core</td>
</tr>
<tr>
<td>SITXCCS006</td>
<td>Provide service to customers</td>
<td>Core</td>
</tr>
<tr>
<td>SITXWHS001</td>
<td>Participate in safe work practices</td>
<td>Core</td>
</tr>
<tr>
<td>SITXWHS002</td>
<td>Identify hazards, assess and control safety risks</td>
<td>Elective</td>
</tr>
<tr>
<td>SITEEVT002</td>
<td>Process and monitor event registrations</td>
<td>Core</td>
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<tr>
<td>SITEEVT003</td>
<td>Coordinate on-site event registrations</td>
<td>Elective</td>
</tr>
<tr>
<td>BSBWOR203</td>
<td>Work effectively with others</td>
<td>Core</td>
</tr>
<tr>
<td>BSBITU306</td>
<td>Design and produce business documents</td>
<td>Elective</td>
</tr>
<tr>
<td>SITTSSL002</td>
<td>Access and interpret product information</td>
<td>Elective</td>
</tr>
<tr>
<td>SITTSSL006</td>
<td>Prepare quotations</td>
<td>Elective</td>
</tr>
<tr>
<td>SITXCOM002</td>
<td>Show social and cultural sensitivity</td>
<td>Core</td>
</tr>
<tr>
<td>SITEEVT004</td>
<td>Provide event staging support</td>
<td>Elective</td>
</tr>
<tr>
<td>SITTSSL010</td>
<td>Use a computerised reservations or operations system</td>
<td>Elective</td>
</tr>
</tbody>
</table>

Disclaimer
Not all electives available at all campuses

Enrol today to secure your spot in this course.

How to enrol

You’re ready if you have:
- checked your important dates (under the course details tab)
- checked you meet the entry requirements (under the course details tab)
- checked your course costs and know which payment option is right for you (under the costs tab)
- Read the student rules and refund policy
- Created your Unique Student Identifier and can provide this code to TAFE Queensland
- If you are applying for a subsidised cost, please ensure you have all the relevant documents at time of enrolment

All done? Then head to the link below to complete your enrolment:
tafeeastcoast.edu.au/study-with-us/enrolment-fees/enrol

Enrolment options

By telephone: 1300 656 188.
In person: at any TAFE Queensland East Coast location.
Online: Full Fee paying students can enrol online

Recognition of prior learning

Fast-track your way to a formal qualification by earning credit for the things you already know. Getting recognition for the skills you’ve gained from the workplace or previous learning means less study time for you, and getting the paper to prove you’re qualified a whole lot sooner.

More info:
tafeeastcoast.edu.au/study-with-us/career-changers-jobseeker/recognition-prior-learning/

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