STUDYING A TAFE QUEENSLAND COURSE WHILE STILL AT SCHOOL PUTS YOU ONE STEP AHEAD OF YOUR PEERS. COURSES ARE SCHEDULED AROUND YOUR EXISTING TIMETABLE SO YOU CAN COMPLETE THEM DURING SCHOOL HOURS AND GAIN A NATIONALLY RECOGNISED QUALIFICATION WHILE EXPERIENCING A TASTE OF TERTIARY STUDY.

Better still, you’re guaranteed entry into a diploma as soon as you complete your TAFE at School course. TAFE Queensland offers qualifications from certificate level, right through to degrees, so you can put yourself on a graduation fast-track right now.

TAFE Queensland’s strong industry connections mean we really know what makes employers tick. The key to building a sustainable career lies in being responsive to an ever-changing world. We have a broad range of courses specifically designed to meet the needs of evolving workplaces. Studying with TAFE Queensland gives our students the skills, knowledge and experience to make great happen.
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GET STARTED AT TAFE QUEENSLAND

TAFE Queensland is the largest and most experienced provider of vocational education and training in the state. It’s a big statement, but one that’s backed by research and confirms our impressive track record. We’ve been in the business of training for more than 130 years and have trained more than seven million people. At last count, we had more students than all the Queensland universities combined.

TAFE Queensland’s award-winning teachers, purpose-built facilities and strong industry partnerships will help you get the real-world skills that you need to achieve your future career or study goals. We have more than 400 practical, nationally-recognised qualifications for you to choose from, and hundreds of university pathways to take you even further.

GET A HEAD START WITH A TAFE AT SCHOOL COURSE

You can choose to study from a range of exciting and varied certificate level vocational education and training (VET) courses. You will typically attend TAFE one day per week and school for the other four days. Best of all, a TAFE at School certificate can be achieved in conjunction with your senior studies and counts towards your Queensland Certificate of Education (QCE).

TAFE AT SCHOOL IS A GREAT WAY TO:

• get a qualification while still at school
• gain direct entry into our diploma courses
• gain valuable credits towards your QCE
• gain credits towards an apprenticeship, diploma course or university studies
• make you work ready
• build practical skills in an adult learning environment
• learn from professionals, bursting with current industry knowledge.

Enrolment is subject to eligibility requirements, please visit our website or contact our TAFE at Schools Team for details.

FLEXIBLE STUDY OPTIONS

TAFE Queensland offers flexible study options so you can gain a vocational qualification while you’re still at school in a way that best suits you.

TRAIN AT TAFE QUEENSLAND

TAFE Queensland offers some of the best training facilities in the state, with advanced, industry-relevant workspaces and classrooms. All training is delivered in an adult learning environment so you’ll get a taste of what it’s like to study in a higher education setting. You’ll learn from our highly-qualified teachers and benefit from their vast experience.

TRAIN AT SCHOOL

Many Queensland schools have partnered with TAFE Queensland to deliver vocational qualifications. School teachers are given specific training so they are qualified to deliver TAFE Queensland courses. Even if you undertake your training at school, you will still receive a TAFE Queensland certificate when you complete your course.

SCHOOL BASED APPRENTICESHIP OR TRAINEESHIP

TAFE Queensland offers both school based apprenticeships and traineeships, which gets you work-ready and a step ahead of your peers.

Becoming a school-based apprentice or trainee gives you skills in a vocation or trade and allows you to earn money while you’re still at school. A school-based apprenticeship or traineeship also contributes credits towards your Queensland Certificate of Education (QCE).

Apprentices are trained in a skilled trade, such as plumbing or electrical, and upon successful completion will become a qualified tradesperson. Trainees are trained in a vocational area, such as hospitality, community services or business, but the training does not deliver a tradesperson qualification.

After selecting the industry you are interested in and talking with your school and parents, your next step is to secure employment as an apprentice or trainee. An employer can be found through family and friends, by directly contacting employers and group training organisations, or by applying for advertised jobs.

Once you have secured an apprenticeship or traineeship, just let your employer know you want to study with us.

School-based apprentices and trainees do not pay fees for training at TAFE Queensland; however, you may need to pay some costs for tools and compulsory protective equipment, which we will outline upon enrolment. When you become a full-time apprentice or trainee after completing Year 12, you may be eligible for fee free training for the remainder of your apprenticeship.

For more information about school-based apprenticeships or traineeships call 1800 210 210 or visit apprenticeshipsinfo.qld.gov.au/school-based.
WHAT DOES IT COST?

Costs vary from course to course, and these prices are identified throughout this guide.

A range of TAFE at School courses are fee-free for students and covered under VET in Schools (VETiS) funding. The courses advertised as VETiS funded in this guide are only applicable if you have not accessed VETiS funding in the past. For further information, please refer to the VETiS section of training.qld.gov.au

You can undertake more than one TAFE at School course (such as one in year 11 and one in year 12) however, the cost of your course may vary from those advertised in this guide for any additional qualifications.

All pricing was correct at the time of print, however prices and details are subject to change without notice. When GST is applicable, the advertised price is inclusive of GST. Units of study shown are a guide only and may be subject to change without notice. Always check our website for the most up-to-date information available.

PAYMENT OPTIONS

Payment plans may be available to students undertaking a course that costs $350 or more; however, students under 18 will need a guarantor. Applications will be subject to credit checks.

For information about our withdrawal and refund policy, please visit the TAFE Queensland website.

STUDENT SUPPORT

At TAFE Queensland we aim to create a supportive and inclusive learning environment to help you achieve your study goals. Your school’s student assistance program is responsible for ensuring you receive appropriate levels of support while you are participating in the TAFE environment.

TIMETABLED TO YOUR SCHOOL YEAR

TAFE Queensland term dates align with Queensland school terms and fit within your current timetables.

TERM DATES 2017

<table>
<thead>
<tr>
<th>QUEENSLAND SCHOOLS</th>
<th>TAFE QUEENSLAND</th>
</tr>
</thead>
<tbody>
<tr>
<td>TERM 1</td>
<td>TERM 1</td>
</tr>
<tr>
<td>START</td>
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<tr>
<td>Monday 23 January</td>
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<td>Tuesday 3 October</td>
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<td>Friday 8 December</td>
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KEY FINISHING DATES FOR YEAR 10, 11 AND 12

<table>
<thead>
<tr>
<th>YEAR</th>
<th>DATE</th>
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<tr>
<td>10</td>
<td>24 November 2017</td>
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<tr>
<td>11</td>
<td>24 November 2017</td>
</tr>
<tr>
<td>12</td>
<td>17 November 2017</td>
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</tbody>
</table>
I have completed a Certificate I, II, III or IV TAFE at School course OR School-based apprenticeship or traineeship (SAT)

I want to do an apprenticeship OR traineeship

Continue with apprenticeship or traineeship employer

Certificate III / IV

Diploma

Business owner

I want to do further study

Guaranteed entry

Diploma

Enter the workforce

Advanced Diploma or Associate Degree

Bachelor Degree

Gain 2nd year entry in most cases

Enter the workforce
YOUR GUARANTEED PATHWAY TO UNIVERSITY

When you study a TAFE at School course, you are taking the first step on your path to higher education.

HOW DOES IT WORK?

Once you complete your TAFE at School certificate, you are guaranteed a place in any of TAFE Queensland’s diploma courses. When you complete your diploma, you are guaranteed a place in a bachelor degree with the University of Canberra. It’s a seamless study experience that offers you the chance to do uni differently.

In many cases, you can enter your university degree directly into second year, meaning you will receive a diploma and a degree in the same amount of time it usually takes to complete a degree on its own.

Many of our diploma courses have formal articulation arrangements with some of Australia’s top universities. This means your university gives you credit for your study at TAFE Queensland, shaving time off your degree.

NEXT STEPS

1. ENROL IN A TAFE QUEENSLAND DIPLOMA AFTER HIGH SCHOOL

   When you complete your TAFE at School qualification, you can enrol in a TAFE Queensland diploma of your choice.
   It’s as simple as getting in contact with us and letting us know which course you want to study.
   Check out our website to see our full range of courses, from certificates through to diplomas and degrees.

2. BECOME AN APPRENTICE OR TRAINEE

   Applying for an apprenticeship is very similar to applying for any other job. You need to have a current resume that lists your education, interests and referees.
   Studying a TAFE at School pre-apprenticeship can boost your chances of landing your dream job.
   Visit an Australian Apprenticeship Support Network (AASN) provider to help connect you with an employer.
   Once you have secured your apprenticeship, talk to your employer about choosing TAFE Queensland as your training provider. Your employer will sort out the formalities of your training contract direct with TAFE Queensland.
PARTNERSHIP WITH SCHOOLS PROGRAM

TAFE Queensland’s Partnership with Schools Program means school teachers can deliver training to their students on their own campus. TAFE Queensland provides the school with mentor support, learning and assessment resources and advice on training delivery and student assessment to ensure the delivery is of the highest standard and industry-relevant.

Even though students are completing their training at school, they are enrolled with TAFE Queensland, and are issued with a TAFE Queensland award on completion of their studies.

To discuss a customised partnership arrangement for your school, please contact the TAFE at Schools Team.

TRAINING FOR SCHOOL TEACHERS

TAFE Queensland offers training for school teachers so they can deliver VET programs at their school.

Teachers can train in certificate I and II programs relevant to the delivery of TAFE at School programs, as well as higher level qualifications for teachers who want to broaden their skills.

Teachers with recognised industry-related experience may be eligible for Recognition of Prior Learning (RPL) to earn a full or partial qualification, with gap training available.

CONTACT US

For more information about partnerships, please contact our TAFE at Schools team:

TAFE Queensland East Coast
1300 656 188 or schools.eastcoast@tafe.qld.edu.au.
OUR CAMPUSSES

OUR LEARNING SPACES

While you study with us, our campuses will be your home away from home. So, we’ve made sure each location is welcoming, lively and perfect for productive learning. From purpose-built classrooms and studios, to simulated training settings, we have the right environment for you to learn the practical skills you need to be a job-ready graduate.

We regularly collaborate and consult with top industry groups and commercial businesses. As a result, we’re able to leverage our relationships with industry and business and provide you with workplace training opportunities, skills workshops, professional development events and business breakfasts. Real world assessments will harness your current knowledge and challenge you to excel.

Programs are subject to change and commencement is subject to sufficient student numbers.

TAKE QUEENSLAND LOCATIONS

TAFE Queensland campuses are spread over many locations across south-east of Queensland. We are perfectly placed to help you make the most of everything that Queensland has to offer educationally, socially and geographically.

Visit our website for detailed maps of each campus.

BUNDABERG 118 Walker Street
Bundaberg QLD 4670

MARYBOROUGH 89 Adelaide Street
Maryborough QLD 4650

GYMPIE 71 Cartwright Road
Gympie QLD 4570

MOOLOOLABA 34 Lady Musgrave Drive
Mountain Creek QLD 4557

HERVEY BAY 47–95 Urraween Road
Pialba QLD 4655

NAMBOUR 91 Windsor Road
Nambour QLD 4560

MAROOCHYDORE 170 Horton Parade
Maroochydore QLD 4558

PUBLIC TRANSPORT

Our facilities are easy to access by private or public transport.

If you are a full-time student, you are eligible for a student discount on public transport. Contact Translink for more information. To plan your travel, use Translink’s online journey planner to access timetables and services.

Call 13 12 30 or visit translink.com.au.
STUDY AREAS

WHETHER YOU DREAM OF A CAREER IN MUSIC OR MEDIA, BEAUTY OR BUSINESS, HEALTH OR HOSPITALITY, CHILDCARE OR CONSTRUCTION, TAFE QUEENSLAND HAS THE COURSE OPTIONS TO KICK START YOUR CAREER.

AUTOMOTIVE
Rev up your career with a course in automotive. Learn about cars, engines, and vehicle components, and set yourself on the path to becoming a professional mechanic.

ELECTROTECHNOLOGY
Be at the cutting-edge of technology. This course is suited to mechanically-minded students who enjoy technology and mathematics.

BEAUTY AND HAIRDRESSING
Fashion your own style and launch your career in retail, skin care, photographic make up or hair styling, that could see you working on photo shoots, film sets and catwalk shows.

BUILDING AND CONSTRUCTION
Gain practical hands-on skills in furniture making, plumbing, or a range of construction trades. These programs provide the foundation for a wide range of occupations.

ELECTROTECHNOLOGY
Be at the cutting-edge of technology. This course is suited to mechanically-minded students who enjoy technology and mathematics.

ENGINEERING
Get all the skills you need to build a career in engineering. Learn about the fabrication, mechanical, production, and technical areas of manufacturing.

HEALTH
Calling on all nurturers and carers who have a passion for health. This course will open doors to a rewarding career in one of Australia’s fastest-growing sectors.

MUSIC
Put yourself in the spotlight with a course in music and sound production. Learn performance art, sound mixing, editing, production, and music management.

RETAIL
The retail industry can offer you a fast paced, flexible and diverse experience. Learn to provide product advice and customer service across a variety of retail settings.

SPORTS AND RECREATION
Energise your career with a course in fitness. Get the skills to organise and guide daily workout activities and undertake client health assessments.
TAFE AT SCHOOL

Develop skills in communications, planning, organisation and operations management, enabling you to excel in the exciting field of tourism and events.

Tourism

There is a huge demand for employees in this sector, so now is the time to fast-track your career in the industry and enrol in a course that’s an investment for your future.

Business

Kick start a rewarding career teaching and caring for young children. Learn the hands-on skills you need to nurture and care for the next generation.

Early Childhood

An introduction to community services and pathway into higher level qualifications. Gain the skills to connect with clients, identify presenting needs and refer to appropriate services and support.

Community Services

There is a huge demand for employees in this sector, so now is the time to fast-track your career in the industry and enrol in a course that’s an investment for your future.

Business

Learn while enjoying the great outdoors and watch your work come to life! Use your horticulture skills in plant care, landscape management, propagating, pruning and fertilising.

Horticulture

Feel the rush of what it’s like to serve 200 people in a packed fine dining restaurant or work in a commercial kitchen under the instruction of professional chefs.

Hospitality and cookery

Bring stories to life and develop skills in writing content, camera rigging, shooting film, lighting set-up, vision, sound recording, editing, and organising content for broadcast or publication.

Media

Paint a bright future with a qualification that harnesses and showcases your creative talent. Become a professional artist or photographer.

Visual Arts

If location is key for you, search for courses offered by campus location.

Course by Location
## CERTIFICATE II IN AUTOMOTIVE SERVICING

**COURSE CODE: AUR20512**

### COURSE UNITS

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AURASA2002</td>
<td>Apply safe working practices in an automotive workplace</td>
</tr>
<tr>
<td>AURAEA2002</td>
<td>Apply environmental and sustainability best practice in an automotive workplace</td>
</tr>
<tr>
<td>AURTTK2002</td>
<td>Use and maintain workplace tools and equipment</td>
</tr>
<tr>
<td>AURAF2001</td>
<td>Use numbers in an automotive workplace</td>
</tr>
<tr>
<td>AURAF2002</td>
<td>Read in an automotive workplace</td>
</tr>
<tr>
<td>AURTTA2004</td>
<td>Carry out servicing operations</td>
</tr>
<tr>
<td>AURETR2015</td>
<td>Inspect and service batteries</td>
</tr>
<tr>
<td>AURETR3025</td>
<td>Test, charge and replace batteries</td>
</tr>
<tr>
<td>AURTTG2001</td>
<td>Inspect and service cooling systems</td>
</tr>
<tr>
<td>AURTTD2002</td>
<td>Inspect and service steering systems</td>
</tr>
<tr>
<td>AURTTD2004</td>
<td>Inspect and service suspension systems</td>
</tr>
<tr>
<td>AURTTB2001</td>
<td>Inspect and service braking systems</td>
</tr>
<tr>
<td>AURTTX2002</td>
<td>Inspect and service transmission systems (manual)</td>
</tr>
<tr>
<td>AURTTQ2001</td>
<td>Service final drive assemblies</td>
</tr>
<tr>
<td>AURTTQ2003</td>
<td>Service final drive (driveline)</td>
</tr>
<tr>
<td>AURTTF2001</td>
<td>Service petrol fuel systems</td>
</tr>
<tr>
<td>AURTE2004</td>
<td>Inspect and service engines</td>
</tr>
<tr>
<td>AURETR1003</td>
<td>Apply automotive electrical system fundamentals</td>
</tr>
<tr>
<td>AURATA2001</td>
<td>Identify basic automotive faults using troubleshooting processes</td>
</tr>
</tbody>
</table>

### DELIVERY

- **Face to face**

### CAMPUS

- Bundaberg
- Hervey Bay
- Nambour

### DURATION

- 12 months

### FEES

- No Cost. Government subsidised for VETiS eligible students.

### QCE CREDITS

- 4 credits

### PATHWAY OPTIONS

- Certificate II in Automotive

### CAREER OUTCOMES

Completion of this program could lead to a position as an Apprentice or Trainee in the automotive fields or other related positions. This program would be an advantage to gain employment in the following work places: under body repair, tyre and brake front end specialists, auto electrical, outboard mechanical, motor bike mechanical, spare parts sales, general automotive repairs; and entry to the armed forces.
This exciting program focuses on the trade orientated areas of mechanical and auto electrics and is an ideal transition from school to employment in the automotive industry. By successfully completing this program you will increase your chances of gaining an apprenticeship in the automotive industry as you will have existing workshop skills and require less on campus time to complete the mandatory study requirements of an apprenticeship.
“Since I was a kid I always liked cars. My favourite thing I’ve learnt is engines. Engines are like the hearts of cars, they are very complicated and precise. TAFE Queensland gives us the opportunity to do practical placement in a real workshop. As a student here, you get to do lots of really great things rather than just sitting inside reading books.”

Daniel Jeong
Automotive student
BEAUTY AND HAIRDRESSING
CERTIFICATE III IN MAKE-UP
COURSE CODE: SHB30215

The Certificate III in Make-up is designed for students who wish to work in specialist roles in the Make-up Industry. This course is for anyone wishing to become a Make Up Artist, Photographic/fashion Make-up, Retail Make-up Artist or Freelancer – including Bridal. This course is very hands on and covers various make up techniques, including Airbrushing, Eyelash Extensions, tanning and Camouflage. Some of the units are recognised in the Certificate III in Beauty and Diploma of Beauty Therapy for further study to become a beauty therapist.

DELIVERY
Face to face

CAMPUS
Bundaberg
Hervey Bay
Gympie
Mooloolaba

DURATION
6 months

FEES
$4,000*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits

PATHWAY OPTIONS

Certificate III in Makeup
Certificate III in Beauty Services
Diploma of Beauty Therapy

CAREER OUTCOMES

Make up/skincare salesperson
Beauty salon assistant
Beauty Therapist

COURSE UNITS
SHBBMUP002 Design and apply make-up
SHBBMUP003 Design and apply make-up for photography
SHBBMUP004 Design and apply remedial camouflage make-up
SHBBMUP005 Apply airbrushed make-up
SHBBMUP006 Design and apply creative make-up
SHBBRES001 Research and apply beauty industry information
SHBXCCS002 Provide salon services to clients
SHBXIND001 Comply with organisational requirements within a personal services environment
SHBXWHS001 Apply safe hygiene, health and work practices
SHBBBOS001 Apply cosmetic tanning products
SHBBFAS001 Provide lash and brow services
SHBBMUP001 Apply eyelash extensions
SHBXCCS001 Conduct salon financial transactions
SHBBINF001 Maintain infection control standards
HLTAID003 Provide first aid

Information accurate at time of printing. Check the website for the most up to date information.
The hairdressing industry can be highly competitive, so our qualifications are designed to meet industry needs with real-world experience and purpose-built facilities. Learn basic hairdressing tasks, communication techniques and product knowledge. As part of your practical training, you will perform activities in a live salon including colour removal, shampoo and conditioning treatments, and client service. You can use this qualification as a credit towards your first year apprenticeship at a salon.
CERTIFICATE III IN NAIL TECHNOLOGY
COURSE CODE: SHB30315

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>SHBBCCS001</td>
<td>Advise on beauty products</td>
</tr>
<tr>
<td>SHBBNLS001</td>
<td>Provide manicure and pedicure services</td>
</tr>
<tr>
<td>SHBBNLS002</td>
<td>Apply gel nail enhancements</td>
</tr>
<tr>
<td>SHBBNLS003</td>
<td>Apply acrylic nail enhancements</td>
</tr>
<tr>
<td>SHBBNLS004</td>
<td>Apply nail art</td>
</tr>
<tr>
<td>SHBBNLS005</td>
<td>Use electric file equipment for nail services</td>
</tr>
<tr>
<td>SHBBRES001</td>
<td>Research and apply beauty industry information</td>
</tr>
<tr>
<td>SHBXCCS001</td>
<td>Conduct salon financial transactions</td>
</tr>
<tr>
<td>SHBXCCS002</td>
<td>Provide salon services to clients</td>
</tr>
<tr>
<td>SHBXIND001</td>
<td>Comply with organisational requirements within a personal services environment</td>
</tr>
<tr>
<td>SHBXWH001</td>
<td>Apply safe hygiene, health and work practices</td>
</tr>
<tr>
<td>SHBBNLS006</td>
<td>Apply advanced nail art</td>
</tr>
<tr>
<td>SBSBSMB404</td>
<td>Undertake small business plan</td>
</tr>
<tr>
<td>SIRXMER201</td>
<td>Merchandise products</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
</tbody>
</table>

DELIVERY
Face to face

CAMPUS
Gympie
Hervey Bay
Mooloolaba

DURATION
6 months

FEES
$4,000*  
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits

This program will provide you with the necessary skills and knowledge to become a proficient Nail Technician. You’ll learn technical skills including applying gel and acrylic nail enhancements, Advanced Nail Art, providing manicure and pedicure services and operating electrical equipment for nail services. You’ll also gain retail skills in the areas of sales, merchandising and customer service as well as general industry knowledge relevant to the beauty industry.

PATHWAY OPTIONS

Certificate III in Nail Technology
Certificate III in Beauty Services
Diploma of Beauty Therapy

CAREER OUTCOMES

Nail Technician
Beauty salon assistant
Beauty Therapist

Information accurate at time of printing. Check the website for the most up to date information.
BUILDING AND CONSTRUCTION
CERTIFICATE I IN CONSTRUCTION
COURSE CODE: CPC10111

COURSE UNITS
CPCCCM1012A Work effectively and sustainably in the construction industry
CPCCCM1013A Plan and organise work
CPCCCM1014A Conduct workplace communication
CPCCCM1015A Carry out measurements and calculations
CPCCCHS2001A Apply OHS requirements, policies and procedures in the construction industry
CPCCCHS1001A Work safety in the construction industry
CPCCCM2006B Apply basic levelling procedures
CPCCCM2001A Read and interpret plans and specifications
CPCCCM2005B Use construction tools and equipment
CPCCCM2004A Handle construction materials
CPCCVE1011A Undertake a basic construction project

PATHWAY OPTIONS
Certificate I in Construction

APPRENTICESHIP PATHWAYS
Certificate III in Carpentry
Certificate III in Joinery
Certificate III in Shopfitting
Certificate III in Bricklaying/Blocklaying
Certificate III in Painting and Decorating
Certificate III in Solid Plastering
Certificate III in Roof Tiling
Certificate III in Stonemasonry (Monumental/Installations)
Certificate III in Wall and Ceiling Lining
Certificate III in Flooring Technology
Certificate III in Wall and Floor Tiling

CAREER OUTCOMES
Industry trade assistant/worker
Carpenter, joiner, shopfitter, bricklayer, painter, solid plasterer, roof tiler, stonemason, plasterer, flooring technician, tiler
Trade contractor, estimator, builder – low rise, site supervisor – low rise
Building designer, consultant, builder – medium and low rise, site supervisor – medium and low rise, office manager, contract administrator
Builder – open, site supervisor – open, senior office manager

DELIVERY
Face to face

CAMPUS
Bundaberg
Hervey Bay
Nambour

DURATION
12 months

FEES
No Cost. Government subsidised for VETiS eligible students.

QCE CREDITS
3 credits

BUILDING AND CONSTRUCTION
Develop basic skills in carpentry, painting, plastering, tiling, bricklaying and stonemasonry techniques. Learn to read and interpret plans and specifications, measure and perform calculations, handle construction materials, use construction tools and equipment and undertake a basic construction project. A General Safety Induction (White Card) is also delivered in this course, which is an industry requirement for you to work on a Queensland construction site.
CERTIFICATE II IN FURNITURE MAKING

COURSE CODE: MSF20313

COURSE UNITS

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCCOHS1001A</td>
<td>Work safely in the construction industry</td>
</tr>
<tr>
<td>MSAPMSUP102A</td>
<td>Communicate in the workplace</td>
</tr>
<tr>
<td>MSFGN2001</td>
<td>Make measurements and calculations</td>
</tr>
<tr>
<td>MSAENV272B</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>MSAPMSUP106A</td>
<td>Work in a team</td>
</tr>
<tr>
<td>MSFFM2001</td>
<td>Use furniture making sector hand and power tools</td>
</tr>
<tr>
<td>MSFFF2004</td>
<td>Prepare surfaces for finishing</td>
</tr>
<tr>
<td>MSFFM2002</td>
<td>Assemble furnishing components</td>
</tr>
<tr>
<td>MSFFM2003</td>
<td>Select and apply hardware</td>
</tr>
<tr>
<td>MSFFM2005</td>
<td>Join solid timber</td>
</tr>
<tr>
<td>MSFFM2010</td>
<td>Set up and operate basic static machines</td>
</tr>
<tr>
<td>MSFFM2011</td>
<td>Apply manufactured board conversion techniques</td>
</tr>
<tr>
<td>MSFFF2006</td>
<td>Apply surface coatings by spray gun</td>
</tr>
</tbody>
</table>

Learn how to create pieces of wooden furniture and increase your prospects of gaining an apprenticeship. You will learn to use hand and power tools, assemble furnishing components, select and apply hardware, apply sheet laminates, construct furniture, and prepare for cabinet installation.

PATHWAY OPTIONS

- Certificate II in Furniture Making
- Certificate III in Cabinet Making
- Certificate III in Furniture Finishing
- Certificate III in Timber and Composites Machining
- Certificate III in Upholstery

CAREER OUTCOMES

- Industry trade assistant/worker
- Cabinet maker, furniture finisher, wood machinist, upholsterer
- Furniture designer, fine furniture maker

Information accurate at time of printing. Check the website for the most up to date information.
CERTIFICATE II IN PLUMBING SERVICES
COURSE CODE: 52700WA

COURSE UNITS
- CPCCHS2001A  Apply OHS requirements, policies and procedures in the construction industry
- CPCPCM2002A  Carry out interactive workplace communication
- CPCPCM2004A  Read plans and calculate plumbing quantities
- CPCPCM2011A  Apply first aid in the workplace
- CPCPCM2021A  Work effectively in the plumbing and services sector
- CPCPCM2023A  Carry out OHS requirements
- CPCPCM2026A  Use plumbing hand and power tools
- CPCPCM2028A  Cut and join sheet metal
- CPCPCM2030A  Mark out materials
- CPCPCM2035A  Work safely on roofs
- MSAEN272B  Participate in environmentally sustainable work practices
- CPCPCM2025A  Handle and store plumbing materials
- CPCCCM2008A  Erect and dismantle restricted height scaffolding
- CPCPCM2029A  Cut using oxy-LPG-acetylene equipment
- CPCPCM2032A  Weld using oxy-acetylene equipment
- CPCPCM2033A  Weld using arc welding equipment
- CPCPRF3012A  Fabricate and install roof drainage components
- VPC200  200 hours vocational placement

PATHWAY OPTIONS
- Certificate II in Plumbing
- Certificate III in Plumbing
- Certificate III in Roof Plumbing
- Certificate III in Gas Fitting
- Certificate III in Plumbing (Mechanical Services)
- Certificate IV in Plumbing and Services
- Certificate IV in Domestic Waste Water and Environmental Plumbing
- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Estimating)
- Diploma of Hydraulic Services Design
- Diploma of Building Design
- Diploma of Building and Construction (Building)
- Diploma of Building and Construction (Management)

CAREER OUTCOMES
- Industry trade assistant/worker
- Plumber, roof plumber, gas fitter, plumber (mechanical)
- Plumbing contractor, fire services supervisor, specialist hydraulic designer, site supervisor – low rise, building estimator
- Builder, building designer, site supervisor – medium and low rise, construction manager, project manager, consultant
- Builder, site supervisor, senior office manager

DELIVERY
Face to face
(includes industry placement)

CAMPUS
Nambour

DURATION
12 months

FEES
Government subsidy not yet confirmed. Please enquire.

QCE CREDITS
4 credits

Increase your prospects for a career in the plumbing industry by developing your skills with this employer-standard pre-apprenticeship. With a strong focus on safe plumbing practices in this course, you will learn how to operate hand and power tools, read plans and perform basic welding and plumbing installation techniques. A General Safety Induction (White Card) is delivered in this course, an industry requirement allowing you to work on any Queensland construction site.

Information accurate at time of printing. Check the website for the most up to date information.
BUSINESS
CERTIFICATE III IN BUSINESS ADMINISTRATION

COURSE CODES: BSB30415

COURSE UNITS

- **BSBITU307** Develop keyboarding speed and accuracy
- **BSBWHS201** Contribute to health and safety of self and others
- **BSBITU302** Create electronic presentations
- **BSBITU303** Design and produce text documents
- **BSBITU304** Produce spreadsheets
- **BSBITU202** Create and use spreadsheets
- **BSBITU309** Produce desktop published documents
- **BSBITU306** Design and produce business documents
- **BSBADM307** Organise schedules
- **BSBWRT301** Write simple documents
- **BSBCUS301** Deliver and monitor a service to customers
- **BSBWOR301** Organise personal work priorities and development
- **BSBWOR204** Use business technology

PATHWAY OPTIONS

- Certificate III Business Administration
- Diploma of Business Administration
- Diploma of Accounting
- Diploma of Project Management

CAREER OUTCOMES

- Office manager, business administration manager, project administrator
- Manager, team leader, business manager, administrator, supervisor, business administration manager
- Finance manager, accountant, project manager, project administrator.

UNIVERSITY PATHWAYS

- Bachelor of Business Administration – TAFE Queensland/University of Canberra
- Bachelor of International Business – TAFE Queensland/University of Canberra
- Bachelor of Entrepreneurship and Innovation – TAFE Queensland/University of Canberra
- Bachelor of Business – APM College of Business and Communication
- Bachelor of Business – Queensland University of Technology
- Bachelor of Business – University of Southern Queensland
- Bachelor of Business – University of Sunshine Coast
- Bachelor of Commerce – University of Sunshine Coast
- Bachelor of Business – Griffith University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business – Southern Cross University

For further career outcomes refer to QTAC
www.qtac.edu.au

This course gives you the skills you need to get an entry-level job in business administration. Learn how to use a range of computer programs, prepare financial documents, and deliver quality customer service. This qualification provides an excellent foundation for further studies in the Diploma of Business Administration, Diploma of Business, Diploma of Management or Diploma of Human Resources.

DELIVERY
Online

CAMPAUS
Online

DURATION
Up to 18 months

FEES
$2,000*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits
CERTIFICATE III IN BUSINESS ADMINISTRATION (MEDICAL)

COURSE CODES: BSB31115

COURSE UNITS

- **BSBMED305** Apply the principles of confidentiality, privacy and security within the medical environment
- **BSBMED304** Assist in controlling stocks and supplies
- **BSBMED303** Maintain patient records
- **BSBMED302** Prepare and process medical accounts
- **BSBMED301** Interpret and apply medical terminology appropriately
- **BSBWHSE201** Contribute to health and safety of self and others
- **BSBITU307** Develop keyboarding speed and accuracy
- **BSBITU304** Produce spreadsheets
- **BSBWRIT301** Write simple documents
- **BSBCUS301** Deliver and monitor a service to customers
- **BSBWOR204** Use business technology
- **BSBADM307** Organise schedules
- **BSBITU306** Design and produce business documents

DELIVERY

Online

CAMPUS

Online

DURATION

Up to 18 months

FEES

$2,000*  
*Price guide only, please enquire for confirmed pricing

QCE CREDITS

8 credits

If you’re looking to gain business administration skills for a career in the growing healthcare industry, TAFE Queensland East Coast has the perfect course for you. Certificate III in Business Administration (Medical) is designed to provide you with the skills necessary to successfully work in a medical environment. Whether you’re interested in a small medical practice or a hospital setting, this program covers all the necessary skills to get you on your way – including, maintaining patient records, stock and supplies control, keyboarding speed and accuracy as well as all the computer skills needed for the expected career outcomes.

PATHWAY OPTIONS

- **Certificate III Business Administration (Medical)**
- **Diploma of Business**
- **Diploma of Business Administration**
- **Diploma of Accounting**
- **Diploma of Project Management**

CAREER OUTCOMES

- Office manager, business administration manager, project administrator
- Manager, team leader, business manager, administrator, supervisor, business administration manager
- Finance manager, accountant, project manager, project administrator

UNIVERSITY PATHWAYS

- **Bachelor of Business Administration – TAFE Queensland/University of Canberra**
- **Bachelor of International Business – TAFE Queensland/University of Canberra**
- **Bachelor of Entrepreneurship and Innovation – TAFE Queensland/University of Canberra**
- **Bachelor of Business – APM College of Business and Communication**
- **Bachelor of Business – Queensland University of Technology**
- **Bachelor of Business – University of Southern Queensland**
- **Bachelor of Business – University of Sunshine Coast**
- **Bachelor of Commerce – University of Sunshine Coast**
- **Bachelor of Business – Griffith University**
- **Bachelor of Business Administration – University of Southern Queensland**
- **Bachelor of Business – Southern Cross University**

For further career outcomes refer to QTAC  
www.qtac.edu.au

Information accurate at time of printing. Check the website for the most up to date information.
COMMUNITY SERVICES
CERTIFICATE II IN COMMUNITY SERVICES
COURSE CODE: CHC22015

COURSE UNITS
- CHCCOM001 Provide first point of contact
- CHCCOM005 Communicate and work in health or community services
- CHCDV001 Work with diverse people
- HLTWHS001 Participate in workplace health and safety
- BSBWOR202 Organise and complete daily work activities
- FSKOCM07 Interact effectively with others at work
- CHCVOL001 Be an effective volunteer
- FSKLRG09 Use strategies to respond to routine workplace problems
- CHCCCS009 Facilitate responsible behaviour

PATHWAY OPTIONS
- Certificate II in Community Services
- Certificate III in Community Services
- Diploma of Community Services

CAREER OUTCOMES
- Entry level community services employment
- Community Care Worker Support Worker
- Case Manager
- Client Support Specialist
- Community Worker Program Coordinator
- Social And Welfare Professionals
- Case Worker
- Community Services Worker
- Family Support Worker
- Youth Worker
- Welfare Support Workers

UNIVERSITY PATHWAYS
- Bachelor of Health and Community Care Management – University of the Sunshine Coast
- Bachelor of Social Work – Griffith University
- Bachelor of Social Work – Queensland University of Technology
- Bachelor of Human Services – University of Southern Queensland

For further career outcomes refer to QTAC www.qtac.edu.au

DELIVERY
- Face to face
- Online

CAMPUS
- Mooloolaba
- Online

DURATION
- 12 months

FEES
- $2,670* face to face
- $2,600* online
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
- 4 credits

This qualification may be used as a pathway for workforce entry as community services workers who provide a first point of contact and assist individuals in meeting their immediate needs. At this level, work takes place under direct, regular supervision within clearly defined guidelines. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs.
EARLY CHILDHOOD
**CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE**

**COURSE CODE:** CHC30113

**COURSE UNITS**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCECE0026</td>
<td>Work in partnership with families to provide appropriate education and care for children</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
</tr>
<tr>
<td>CHCECE010</td>
<td>Support the holistic development of children in early childhood</td>
</tr>
<tr>
<td>CHCECE011</td>
<td>Provide experiences to support children’s play and learning</td>
</tr>
<tr>
<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in work health and safety</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCECE007</td>
<td>Positive relations with children</td>
</tr>
<tr>
<td>CHCECE006</td>
<td>Support behaviour of children and young people</td>
</tr>
<tr>
<td>HLTAIM004</td>
<td>Provide an emergency first aid response in an education and care setting</td>
</tr>
<tr>
<td>VPC120</td>
<td>Vocational Placement</td>
</tr>
</tbody>
</table>

**DELIVERY**
- Face to face/ Blended
- Online (includes industry placement)

**CAMPUSS**
- Bundaberg
- Hervey Bay
- Gympie
- Mooloolaba
- Online

**DURATION**
- Up to 2 years

**FEES**
- $2,520* face to face
- $2,456* online
*Price guide only, please enquire for confirmed pricing

**QCE CREDITS**
- 8 credits

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**CAREER OUTCOMES**

- Assistant educator, family day care educator, recreational activities officer, nanny
- Early childhood educator, child care centre group leader, child care worker

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**PATHWAY OPTIONS**

- Certificate III in Early Childhood Education and Care
- Diploma of Early Childhood, Education and Care

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**UNIVERSITY PATHWAYS**

- Bachelor of Education (Early Childhood) University of the Sunshine Coast
- Bachelor of Early Childhood University of Southern Queensland
- Bachelor of Education (Early Childhood) CD University
- Bachelor of Child and Family Studies Griffith University

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*For further career outcomes refer to QTAC [www.qtac.edu.au](http://www.qtac.edu.au)*

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Information accurate at time of printing. Check the website for the most up to date information.
ELECTROTECHNOLOGY
CERTIFICATE II IN ELECTROTECHNOLOGY
(CAREER START)

COURSE CODE: UEE22011

COURSE UNITS
UEENEEC010B Deliver a service to customers
CPCCHOHS1001A Work safely in the construction industry
HLTAID001 Provide cardiopulmonary resuscitation
UEENEE102A Fabricate, assemble and dismantle utilities industry components
UEENEE104A Solve problems in d.c. circuits
UEENEEH102A Repairs basic electronic apparatus faults by replacement of components
UEENEE105A Fix and secure electrotechnology equipment
UEENEE141A Use of routine equipment/plant/technologies in an energy sector environment
UEENEE148A Carry out routine work activities in an energy sector environment
UEENEE179A Identify and select components, accessories and materials for energy sector work activities
UEENEEG020B Provide basic instruction in the use of electrotechnology apparatus
UEENEEK142A Apply environmentally and sustainable procedures in the energy sector
UEENED101A Use computer applications relevant to a workplace
UEENEE101A Apply Occupational Health and Safety regulations, codes and practices in the workplace

DELIVERY
Face to face

CAMPUS
Bundaberg
Hervey Bay

DURATION
12 months

FEES
No Cost. Government subsidised for VETiS eligible students.

QCE CREDITS
4 credits

PATHWAY OPTIONS

CAREER OUTCOMES

Industry trades assistant/worker

General electrician, electronics and communications tradesperson, electrical instrumentation tradesperson, air-conditioning and refrigeration, electrical fitter

Electrical fitter, electrician – special class, installation technician, industrial automation and control technician, electrical instrumentation tradesperson

Technical officer specialising in electrical, engineering, instrumentation and control, electronics and communications, or refrigeration and air-conditioning

Electrical engineer, senior technical officer specialising in electrical technology or electronics engineering

ELECTROTECHNOLOGY

Learn how to safely solve problems in extra-low voltage DC circuits, identify and select materials for work activities, participate in environmentally sustainable work practices, use equipment/plant/technologies, and dismantle, assemble and fabricate electrotechnology components. This course covers a General Safety Induction course (White Card) – an industry requirement to work on Queensland construction sites, a CPR certificate, and all units needed for Stage 1A of an electrical apprenticeship.
CERTIFICATE II IN ENGINEERING
COURSE CODE: MEM20413

COURSE UNITS
MEM13014A Apply principles of occupational health and safety in the work environment
MEM18006A Organise and communicate information
MEM16008A Interact with computing technology
MEM18001C Use hand tools
MEM18002B Use power tools/hand held operations
MEMPE001A Use engineering workshop machines
MEMPE002A Use electric welding machines
MEMPE003A Use oxy-acetylene and soldering equipment
MEMPE004A Use fabrication equipment
MEMPE005A Develop a career plan for the engineering and manufacturing industry
MEMPE006A Undertake a basic engineering project
MEMPE007A Pull apart and re-assemble engineering mechanisms
MSAENV272B Participate in environmentally sustainable work practices
MSAPMSUP106A Work in a team

DELIVERY
Face to face

CAMPUS
Bundaberg
Gympie
Hervey Bay
Nambour

DURATION
12 months

FEES
No Cost. Government subsidised for VETiS eligible students.

QCE CREDITS
4 credits

PATHWAY OPTIONS

Certificate II in Engineering (Traineeship)

APPRENTICESHIP PATHWAYS

Certificate III in Engineering – Fabrication Trade
Certificate III in Engineering – Mechanical Trade
Certificate III in Engineering – Production Systems
Certificate III in Locksmithing
Certificate III in Marine Craft Construction

CAREER OUTCOMES

Industry trade assistant/worker
Fitter and turner, metal fabricator, welder, machinist, patternmaker, moulder, locksmith, boat builder
Entry level draftsperson
Higher engineering tradesperson, special class tradesperson draftsperson
Senior draftsperson, advanced engineering tradesperson
Consultant, project manager

Increase your employability in the engineering industry with this course. It will introduce you to the engineering trade and provide you with basic skills to operate tools and equipment to produce and modify objects. This is a great starting point for anyone who wants to pursue a career in any engineering field.
CERTIFICATE II IN HEALTH SUPPORT SERVICES
COURSE CODE: HLT23215

COURSE UNITS
- CHCCOM005: Communicate and work in the health and community sector
- HLTINF001: Comply with infection prevention and control policies and procedures
- HLTWHS001: Participate in workplace health and safety
- CHCDIV001: Work with diverse people
- BSBMED301: Interpret and apply medical terminology appropriately
- CHCDIV002: Promote Aboriginal and/or Torres Strait Islander cultural safety
- CHCCCS010: Maintain high standard of service
- BSBWOR203: Work effectively with others
- CHCCCS020: Respond effectively to behaviours of concern
- HLTWHS005: Conduct manual tasks safely
- HLTHSS005: Undertake routine stock maintenance
- CHCCCS012: Prepare and maintain beds

DELIVERY
- Face to face
- Online

CAMPUS
- Bundaberg
- Gympie
- Mooloolaba
- Maryborough
- Online

DURATION
- 12 months

FEES
- Government subsidy not yet confirmed. Please enquire.

QCE CREDITS
- 4 credits

This entry level course will provide you with the basic foundation skills and knowledge to commence your career in the Health Services industry. It covers workers who provide support and assistance to staff with the care of clients.

UNIVERSITY PATHWAYS
- Bachelor of Nursing - Australian Catholic University
- Bachelor of Nursing - Griffith University
- Bachelor of Nursing - Queensland University of Technology
- Bachelor of Nursing Science - University of Sunshine Coast
- Bachelor of Nursing - University of Southern Queensland
- Bachelor of Midwifery - Australian Catholic University

For further career outcomes refer to QTAC www.qtac.edu.au

Information accurate at time of printing. Check the website for the most up to date information.
HEALTH

CERTIFICATE III IN BASIC HEALTH (UPGRADE)
ON COMPLETION OF CERTIFICATE II IN HEALTH SUPPORT SERVICES
COURSE CODE: HLT31215

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTWHS002</td>
<td>Follow safe work practices for direct client care</td>
</tr>
<tr>
<td>HLTAAP001</td>
<td>Recognise healthy body systems</td>
</tr>
<tr>
<td>HLTAD006</td>
<td>Provide advanced first aid</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

- Certificate III in Health Services Assistance
- Certificate III in Aged Care
- Diploma of Nursing (Enrolled/Division 2 Nursing)

CAREER OUTCOMES

- Ward support, assistant in nursing (AIN), patient service attendant, operating theatre technician, nursing support worker, nursing assistant, orderly, wardsperson, patient care assistant
- Community care worker, carer, aide, residential care officer, personal support worker, aged care worker
- Enrolled nurse

UNIVERSITY PATHWAYS

- Bachelor of Nursing - Australian Catholic University
- Bachelor of Nursing - Griffith University
- Bachelor of Nursing - Queensland University of Technology
- Bachelor of Nursing Science - University of Sunshine Coast
- Bachelor of Nursing - University of Southern Queensland
- Bachelor of Midwifery - Australian Catholic University

For further career outcomes refer to QTAC www.qtac.edu.au

This course will provide you with the necessary skills to provide basic health care services to clients. This is an excellent pathway to further career options in nursing, aged care, allied health or paramedical roles.
CAREER IN THE SPOTLIGHT

“TAFE offers the best teaching for my profession. The facilities are top-class. TAFE made me job ready and confident with my skills. TAFE teachers are up-to-date with their teachings that has helped me adapt quickly to the job environment.”

Marlex Alfaro
Certificate III in Aged Care
HORTICULTURE
CERTIFICATE II IN HORTICULTURE
COURSE CODE: AHC20410

COURSE UNITS
- AHCCHS201A Participate in OHS processes
- AHCWRK209A Participate in environmentally sustainable work practices
- AHCLSC201A Assist with landscape construction work
- AHCLSC203A Install aggregate paths
- AHCLSC204A Lay paving
- MEM18001C Use hand tools
- MEM18002B Use power tools / hand held operations
- AHCPCM201A Recognise plants
- AHCIRG204A Lay irrigation and/or drainage pipes
- AHCINF203A Maintain properties and structures

PATHWAY OPTIONS
- Certificate II in Horticulture
- Certificate III in Horticulture
- Diploma of Horticulture

CAREER OUTCOMES
- Apprentice landscaper, gardener, maintenance contractor, groundworker, nursery attendant
- Gardener, nursery hand, landscaper, general or leading hand
- Horticulture trades worker

DELIVERY
Face to face

CAMPUS
Nambour

DURATION
12 months

FEES
No Cost. Government subsidised for VETiS eligible students.

QCE CREDITS
4 credits

Learn horticulture skills in plant care, landscape management, propagation, pruning and fertilising. Develop skills in maintaining sprawling lawns, gardens, nurseries and forest parks. We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, treat weeds, pests and diseases, construct landscapes and paving, build retaining walls and establish turf.
HOSPITALITY
AND COOKERY
CERTIFICATE II IN HOSPITALITY

COURSE CODES: SIT20212

DELIVERY
Face to face

CAMPUS
Bundaberg
Hervey Bay
Mooloolaba

DURATION
9 months

FEES
No Cost. Government subsidised for VETiS eligible students

QCE CREDITS
4 credits

This program will provide you with the skills and knowledge to be competent in a range of kitchen activities within hospitality establishments including restaurants, coffee shops, take away food outlets, hotels and most food preparation industries. During the program you are given the opportunity to provide meals in the campus restaurant as part of your program outcomes. The program will benefit your employment opportunities in the hospitality industry as well as provide you with general cookery knowledge.
CERTIFICATE II IN KITCHEN OPERATIONS
COURSE CODES: SIT20312

COURSE UNITS
SITHCCC101 Use food preparation equipment
SITHCCC201 Produce dishes using basic methods of cookery
SITHCCC207 Use cookery skills effectively
SITHKOP101 Clean kitchen premises and equipment
SITXFSA101 Use hygienic practices for food safety
SITXINV202 Maintain the quality of perishable items
SITHCCC103 Prepare sandwiches
SITHCCC102 Prepare simple dishes
SITXINV201 Receive and store stock
BSBWOR203B Work effectively with others
SITXWHS101 Participate in safe work practices
SITXCCS202 Interact with customers
SITXCOM201 Show social and cultural sensitivity

PATHWAY OPTIONS

|-------------------------------------|-----------------------------|--------------------------------------------------------------------------|

CAREER OUTCOMES

- Kitchen assistant, food preparation assistant, kitchen hand
- Pastry cook
- Food and beverage attendant, barista, bar attendant, waiter

If you’ve dreamed of working in a fast-paced restaurant environment, this could be the course for you. You will study basic food preparation and cooking skills. This qualification emphasises the practical and theoretical skills you will need to work in a commercial kitchen, including hygiene, health and safety. Upon successful completion of the program, you will be ready to seek employment in the hospitality industry as an apprentice or kitchen hand.

Check the website for the most up to date information.
CAREER IN THE SPOTLIGHT

At TAFE, Wilson learned the true foundations of cooking and now owns his own restaurant on the Sunshine Coast, Rio Delights, a Brazilian family owned and operated business. At TAFE, Wilson was able to hone his skills and confidence in the kitchen. A year on and he now has his own business offering delicious and unique dishes inspired by his country of birth, Brazil.

Wilson Aguiar
Certificate III and IV in Commercial Cookery packaged with Diploma of Hospitality
CERTIFICATE III IN MEDIA
MULTIMEDIA
COURSE CODE: CUA31015

COURSE UNITS
- CUFDIG201A: Maintain interactive content
- CUFDIG302A: Author interactive sequences
- BSBCRT301A: Develop and extend critical and creative thinking skills
- CUFDIG304A: Create visual design components
- ICAWEB303A: Produce digital images for the web
- CUFDIG303A: Produce and prepare photo images
- CUFWRT301A: Write content for a range of media
- ICAWEB302A: Build simple websites using commercial programs
- BSBDES201A: Follow a design process
- CUFINO301B: Work effectively in the screen and media industries
- CUSOHS301A: Follow occupational health and safety procedures

DELIVERY
Face to face

CAMPUS
Mooloolaba

DURATION
18 weeks

FEES
$2,500*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits

Pathway Options
- Certificate III in Media
- Diploma of Interactive Digital Media

Career Outcomes
- Entry level positions in photo manipulation/correction, 2D/3D animation, web design.
- Gaming worker, graphic designer, illustrator, web designer, multimedia designer, animator.

University Pathways
- Bachelor of Design and Communication - University of the Sunshine Coast
- Bachelor of Games and Interactive Design - TAFE Queensland/University of Canberra
- Bachelor of Graphic Design - TAFE Queensland/University of Canberra
- Bachelor of Games and Interactive Design - Queensland University of Technology
- Bachelor of Creative Arts - University of Southern Queensland

For further career outcomes refer to QTAC www.qtac.edu.au

Combine your creative flair and passion for technology with a course in media. Develop your skills and knowledge across a diverse range of software such as Photoshop, Dreamweaver, InDesign, Flash animation and the Adobe Creative Suite including, Web Design, Photo imaging and editing, graphic creation, marketing material and app development. This practical course is a great pathway to further study or entry level positions in the media, web or design industry.

Information accurate at time of printing. Check the website for the most up to date information.
MUSIC
CERTIFICATE III IN MUSIC
COURSE CODE: CUA30915

COURSE UNITS
- CUFCMP301A: Implement copyright arrangements
- CUSOHS301A: Follow occupational health and safety procedures
- CUSSIND301B: Work effectively in the music industry
- CUSSIML301A: Apply knowledge of genre to music making
- CUSSMCP301A: Compose simple songs or musical pieces
- CUSSSOUS302A: Record and mix a basic music demo
- CUSSIML303A: Notate music
- CUSSIML303A: Develop and apply aural-perception skills
- CUSSMPF302A: Prepare for performances
- CUSSMPF301A: Develop technical skills in performance
- CUSSMPF203A: Develop ensemble skills for playing or singing music

DELIVERY
Face to face

CAMPUS
Nambour

DURATION
16 weeks

FEES
$3,806*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits

PATHWAY OPTIONS
- Certificate III in Music
- Diploma of Music
- Diploma of Sound Production

CAREER OUTCOMES
- Musician, road crew member, performer
- Music professional, music producer, musician (instrumental), sound engineer
- Sound technician, music professionals, audiovisual technician, music producer, sound engineer

UNIVERSITY PATHWAYS
- Bachelor of Contemporary Music Practice - TAFE Queensland/University of Canberra
- Bachelor of Music (Music) - Queensland University of Technology
- Bachelor of Creative Industries (Music) - Queensland University of Technology

Turn your biggest passion into a career in the music industry. You will receive training in practical musicianship and performance skills, and an introduction to a range of music technologies. Study music theory, musical styles and songwriting and develop an understanding of the inner workings of the music industry. You will also gain invaluable copyright knowledge and work closely with the music business students in a variety of performance and other professional opportunities.

Information accurate at time of printing. Check the website for the most up to date information.
CERTIFICATE IV IN MUSIC
COURSE CODE: CUS40109

<table>
<thead>
<tr>
<th>COURSE UNITS</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>CUFCMP301A</td>
<td>Implement copyright arrangements</td>
</tr>
<tr>
<td>CUSIND301B</td>
<td>Work effectively in the music industry</td>
</tr>
<tr>
<td>CUSIND302A</td>
<td>Plan a career in the creative arts industry</td>
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<tr>
<td>CUSOHS301A</td>
<td>Follow occupational health and safety procedures</td>
</tr>
<tr>
<td>CUSADM301A</td>
<td>Administer operations for rehearsals and performances</td>
</tr>
<tr>
<td>CUSMKG301A</td>
<td>Assist with the promotion of creative acts</td>
</tr>
<tr>
<td>CUSMLT301A</td>
<td>Apply knowledge of genre to music making</td>
</tr>
<tr>
<td>CUSEVT301A</td>
<td>Book performance venues</td>
</tr>
<tr>
<td>BSBSMB302A</td>
<td>Develop a micro business proposal</td>
</tr>
<tr>
<td>SITXEVT009A</td>
<td>Develop event concepts</td>
</tr>
<tr>
<td>BSBSMB301A</td>
<td>Research business opportunities</td>
</tr>
</tbody>
</table>

You will learn the skills needed to work effectively in the music industry as well as copyright arrangements and workplace health and safety. This course is structured to provide you with the knowledge to succeed in the music industry as band or artist manager, booking agent, music promotions officer or self-employed, independent musician.

### PATHWAY OPTIONS
- Certificate IV in Music
- Diploma of Music Business
- Diploma of Sound Production

### CAREER OUTCOMES
- Assistant band manager, assistant artist manager, venue operator
- Music professionals, music producer, musician (instrumental), sound engineer
- Sound technician, music professional, audiovisual technician, music producer, sound engineer

### UNIVERSITY PATHWAYS
- Bachelor of Contemporary Music Practice - TAFE Queensland/University of Canberra
- Bachelor of Entertainment Industries - Queensland University of Technology
- Bachelor of Creative Industries and Arts (Music) - Queensland University of Technology

**For further career outcomes refer to QTAC - www.qtac.edu.au**

Information accurate at time of printing. Check the website for the most up to date information.

DELIVERY
Face to face

CAMPUS
Nambour

DURATION
Up to 18 months

FEES
$2,340*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits
CAREER IN THE SPOTLIGHT

“This was the biggest and most helpful stepping stone in my music career. My teachers were industry professionals and eagerly shared their knowledge with me. My success in music has been mind-blowing; I’ve performed at Stereosonic, Summerfielddayze and Creamfields festivals, and in nightclubs.”

Leigh Robke
Diploma of Music
CERTIFICATE III IN RETAIL OPERATIONS
COURSE CODE: SIR30212

COURSE UNITS
- SIRXCOM101: Communicate in the workplace to support team and customer outcomes
- SIRXCCS202: Interact with customers
- SIRXIND101: Work effectively in a customer service environment
- SIRXWH5101: Apply safe work practices
- SIRXCLM101: Organise and maintain work areas
- SIRXCCS201: Apply point-of-sale handling procedures
- SIRXSLS002A: Advise on products and services
- SIRXMER203: Plan, create and maintain displays
- SIRXINV001A: Perform stock control procedures
- SIRXSL201: Sell products and services
- SIRXMER201: Merchandise products
- SIRXSL203: Build relationships with customers
- SIRXWHS302: Maintain store safety

DELIVERY
Online

CAMPUS
Online

DURATION
Up to 18 months

FEES
$1,540*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
5 credits

This qualification provides the skills and knowledge for an individual to be competent in retail operations. Work would be undertaken in various retail store settings, such as specialty stores, supermarkets, department stores and retail fast food outlets.

PATHWAY OPTIONS
- Certificate III in Retail Operations
- Diploma of Retail Management

CAREER OUTCOMES
- Supervisor Retail Assistant/Salesperson
- Retail Manager (General), Retail Buyer, Retail Supervisor/Manager, Manager/Assistant Manager, Retail Manager
SPORTS AND RECREATION
CERTIFICATE II IN SPORT AND RECREATION
COURSE CODE: SIS20313

COURSE UNITS
- BSBWOR202A Organise and complete daily work activities
- HLTAID003 Provide first aid
- SISFFIT308A Plan and deliver gym programs
- SISFFIT301A Provide fitness orientation and health screening
- SISFFIT302A Provide quality service in the fitness industry
- SISFFIT307A Undertake client health assessment
- SISXEMR201A Respond to emergency situations
- SISXIND211 Develop and update sport fitness and recreation industry knowledge
- SISFFIT306A Provide healthy eating information to clients in accordance with recommended guidelines
- SISFFIT304A Instruct and monitor fitness programs
- SISXWHS101 Follow work health and safety policies

DELIVERY
Face to face
Online

CAMPUS
- Bundaberg
- Gympie
- Hervey Bay
- Maryborough
- Mooloolaba
- Online

DURATION
Up to 12 months

FEES
No Cost. Government subsidised for VETiS eligible students.

QCE CREDITS
4 credits

PATHWAY OPTIONS
- Certificate II in Sport and Recreation
- Certificate III in Fitness
- Diploma of Sports Development
- Diploma of Fitness

CAREER OUTCOMES
- Fitness instructor, gym instructor, sports and fitness workers
- Community activities assistant, recreation assistant
- Sports coach/trainer, sports official, fitness instructor, fitness centre manager, personal trainer

UNIVERSITY PATHWAYS
- Bachelor of Education – (Early Childhood, Special Education, Secondary Education, Technical and Vocational Education, Primary) – University of Southern Queensland
- Bachelor of Exercise Science – Griffith University
- Bachelor of Education (Secondary) – Health and Physical Education Queensland University of Technology
- Bachelor of Business (Sports Management) – Griffith University
- Bachelor of Exercise and Health Science – Australian Catholic University
- Bachelor of Sport and Exercise Science – University of the Sunshine Coast
- Bachelor of Clinical Exercise Science – University of the Sunshine Coast

Turn your passion for sport into a profession with the Certificate II in Sport and Recreation qualification. Topics covered include sport, fitness and recreation equipment for activities, fitness and recreation industry knowledge, undertaking client health assessment, first aid, and planning and delivering gym programs and group fitness sessions.
CERTIFICATE III IN FITNESS (UPGRADE)
ON COMPLETION OF CERTIFICATE II SPORT AND RECREATION
COURSE CODE: SIS20313

COURSE UNITS
- SISFFIT305A Apply anatomy and physiology principles in a fitness context
- SISXIND101A Work effectively in sport and recreation environments
- SISFFIT303A Develop and apply an awareness of specific populations to exercise delivery
- SISSTC301A Instruct strength and conditioning techniques
- SISFFIT309A Plan and deliver group exercise sessions
- SISXFAC207 Maintain sport fitness and recreation equipment for activities
- SISXOHS101A Follow occupational health and safety policies
- SISXRISK301A Undertake risk analysis of activities

DELIVERY
- Face to Face
- Online

CAMPUS
- Bundaberg
- Gympie
- Hervey Bay
- Maryborough
- Mooloolaba

DURATION
Up to 12 months

FEES
$700*  
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits

Turn your passion for fitness into a profession with this dual qualification. Get the technical skills and knowledge required to succeed, with subjects including anatomy and physiology, client screening and fitness assessment, basic first aid, exercise programming and nutrition, and equipment maintenance and risk analysis.

PATHWAY OPTIONS
- Certificate II in Sport and Recreation and Certificate III in Fitness
- Certificate IV in Fitness
- Diploma of Sports Development
- Diploma of Fitness

CAREER OUTCOMES
- Fitness instructor, gym instructor, sports and fitness workers
- Personal trainer, fitness instructor
- Sports coach/trainer, sports official, fitness instructor, fitness centre manager

UNIVERSITY PATHWAYS
- Bachelor of Education  
  - (Early Childhood, Special Education, Secondary Education, Technical and Vocational Education, Primary) – University of Southern Queensland
- Bachelor of Exercise Science  
  – Griffith University
- Bachelor of Education (Secondary)  
  – Health and Physical Education Queensland University of Technology
- Bachelor of Business (Sports Management)  
  – Griffith University
- Bachelor of Exercise and Health Science  
  – Australian Catholic University
- Bachelor of Sport and Exercise Science  
  – University of the Sunshine Coast
- Bachelor of Clinical Exercise Science  
  – University of the Sunshine Coast

For further career outcomes refer to QTAC  
www.qtac.edu.au
A COURSE THAT HAS IT ALL

“It’s the only course in Queensland that offers the sport-specific elements rather than just a straight business qualification. This was an integral part of why TAFE Queensland was my choice – it offers courses that prepare you for the job type you are after.”

Zoe Ballarin
Diploma of Sport and Recreation
If you have a passion for travel and adventure, the Certificate II in Tourism is the first step towards a rewarding and fun career. Learn how to interact with people from all over the world as well as how to access, interpret and deliver information about events, activities, travel destinations and products. This qualification can lead to work at a visitor information centre, tourism business, or any attraction, cultural or heritage location.
CERTIFICATE III IN VISUAL ARTS
(Photography Specialisation)

COURSE CODE: CUA31115

DELIVERY
Face to face

CAMPUS
Nambour

DURATION
18 weeks

FEES
$3,732*
*Price guide only, please enquire for confirmed pricing

QCE CREDITS
8 credits

VISUAL ARTS

Has a career in photography caught your eye? A Certificate III in Visual Art with a photography specialisation may be what you are looking for to test your skills. This course will cover black and white darkroom photography, digital imaging post production techniques and has an artistic skills component. You will also gain experience in studio photography and work with all the professional equipment associated with professional studio production.

COURSE UNITS
- BSBOHS201A Participate in OHS processes
- CVVPRP301A Produce creative work
- CVVPHI302A Capture photographic images
- BSBCRT301A Develop and extend critical and creative thinking skills
- CUEC0R01C Manage own work and learning
- CVVACD201A Develop drawing skills to communicate ideas
- CVVRES301A Apply knowledge of history and theory to own arts practice
- BSBDDES301A Explore the use of colour
- BSBDDES305A Source and apply information on the history and theory of design
- CUFDIG303A Produce and prepare photo images
- CUVDIG301A Produce digital images
- CUFCMPP301A Implement copyright arrangements

PATHWAY OPTIONS
- Certificate III in Visual Arts
- Diploma of Photo Imaging
- Diploma of Graphic Design

CAREER OUTCOMES
- Introductory skills related to employment within art or commercial areas of photography
- Photographer
- Graphic Designer, Multimedia Designer, Web Designer

UNIVERSITY PATHWAYS
- Bachelor of Visual Arts - TAFE Queensland/ University of Canberra
- Bachelor of Fine Art - Griffith University
- Bachelor of Fine Arts (Visual Arts) - Queensland University of Technology
- Bachelor of Creative Arts - University of Southern Queensland

For further career outcomes refer to QTAC www.qtac.edu.au

Information accurate at time of printing. Check the website for the most up to date information.
# 2017 Courses by Location

## Bundaberg

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<td>AUR20512</td>
<td>Certificate II in Automotive Servicing</td>
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<td>Certificate II in Automotive Vocational Preparation</td>
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Bundaberg
118 Walker Street
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Gympie QLD 4570

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