HELLO THERE, OUR DREAM IS TO HELP YOU MAKE GREAT HAPPEN

Become job ready

This course is ideal for people who can speak, write and read English with confidence but want to find employment and need to build skills around workplace communication. The program will develop your spoken language, literacy and numeracy skills to the level required to obtain employment and effectively engage in work. You’ll learn skills in resume writing, application process & addressing selection criteria, job seeking skills, job interviews, effective workplace communication and Workplace Health & Safety.

LOCATION/S

Harvey Bay, Maroochydore, Maryborough

DURATION

Part time: Varies

Course delivery options

WORKLOAD | LOCATION | DELIVERY
--- | --- | ---
Part time | Harvey Bay, Maroochydore, Maryborough | Classroom

Key dates

For key start dates for each location visit the online brochure for this course (under the course details tab).

tafeeastcoast.edu.au/course/9876

What are my payment options?

No matter what your circumstances, TAFE Queensland East Coast has a payment option to suit you. If you are unsure of what's right for you, call us on 1300 656 188. We're here to help.

FULL FEE $1,750

This is the total cost of the course.

Got a question?

Enquire about your full fee study options

ENTRY REQUIREMENTS

Course Entry Requirements

Learners entering this course are identified

Resources required

General writing material, USB stick and headphones

Outcome

10366NAT Certificate IV in Spoken and Written English - Employment

Job prospects

● Further education at TAFE or University

Units

To achieve this qualification you will need to complete:
Core Competencies: 4
Elective Competencies: 2
Further Study: Vocational Education Training programs

Disclaimer

Not all electives available at all campuses

ARE YOU READY TO TAKE THE NEXT STEP ON YOUR PATH TO GREAT?

Enrol today to secure your spot in this course.

HOW TO ENROL

Enrol now

You're ready if you have:

● checked your important dates (under the course details tab)
● checked you meet the entry requirements (under the course details tab)
● checked your course costs and know which payment option is right for you (under the costs tab)

Accurate as at 26 April 2018. For the latest information see:
tafeeastcoast.edu.au/course/9876

RTO 0275
CRICOS 03020E
Read the student rules and refund policy
Create your Unique Student Identifier and can provide this code to TAFE Queensland
If you are applying for a subsidised cost, please ensure you have all the relevant documents at time of enrolment

All done? Then head to the link below to complete your enrolment:
tafeeastcoast.edu.au/study-with-us/enrolment-fees/enrol

Enrolment options

By telephone: 1300 656 188.
In person: at any TAFE Queensland East Coast location.
Online: Full Fee paying students can enrol online

Make your future happen

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